

**TUESDAY, FEBRUARY 19<sup>TH</sup>, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, February 19<sup>th</sup>, 2019, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Brian S. Stewart. April Dengler, County Administrator and Acting Clerk, was also in attendance.

**In the Matter of  
Minutes Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Stewart, to approve the minutes from February 12<sup>th</sup>, 2019, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Stewart, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

**In the Matter of  
Bills Approved for Payment:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated February 19<sup>th</sup>, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$426,554.17 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Stewart, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

**In the Matter of  
Appropriation of Funds Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

**\$1,000.00 to 914.6143.5901 – Other Expenses/D S Drainage Ditch**  
**\$31,250.00 (2<sup>nd</sup> half) to 101.1105.5703 – Contingencies**  
**\$20,287.67 to 101.1105.5703 – Contingencies**  
**\$18,761.99 to 304.7120.5401 – JFS Building Contract Services**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Stewart, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

**In the Matter of  
Transfer and Re-appropriation of Funds Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATION OF FUNDS:

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**\$31,250.00 (2<sup>nd</sup> half) – from 101.1105.5703- Contingencies**  
**To**  
**101.1201.5421 – Municipal Court – Salary**

**\$20,287.67 from 101.1105.5703 – Contingencies**  
**To**  
**101.1201.5421 – Municipal Court - Salary**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Stewart, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

**In the Matter of**  
**Allocation of Sales Tax Collections:**

Commissioner Henson offered the motion, seconded by Commissioner Stewart to allocate sales tax collections to the following funds:

**\$28,407.00 to 401.0000.4121 – Capital Fund (4%)**  
**\$681,776.39 to 101.0000.4121 – General Fund (96%)**

Voting on the motion was as follows: Commissioner Wippel, Commissioner Stewart, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

**In the Matter of**  
**Monthly Building Department Report:**

The monthly report for the Pickaway County Building Department was filed for the month ending January 2019.

A total of \$222,384.31 was reported being collected as follows:

<b>Permits</b>		
Registration	109	\$8,175.00
Commercial	9	\$197,625.86
Residential	63	\$16583.45
<b>Total Inspections Performed</b>		
Residential	242	
Commercial	77	
<b>Total Inspections</b>	<b>319</b>	

<b>New Home Permits by Jurisdiction:</b>	
City of Circleville	1
Commercial Point	18
Madison Twp.	1
Muhlenberg Twp.	1
Scioto Twp.	5
<b>Total New Home Permits</b>	<b>26</b>

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**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending February 16<sup>th</sup>, 2019

A total of \$928.00 was reported being collected as follows: \$320 in adoption fees; \$24 in boarding revenue; \$225 in dog licenses; \$90 in dog license late penalties; \$75 in kennel licenses; \$75 in late kennel license penalties; \$7 in additional kennel license; \$7 in late add kennel license penalty \$75 in redemptions; \$30 in private donations.

Seven (7) stray dogs were processed in; eight (8) dogs were adopted.

**In the Matter of**  
**Deputy County Administrator Report:**

Marc Rogols, Deputy County Administrator, gave the following report:

Mr. Rogols submitted a revised version of the proposed new Building Department monthly report for review.

The Legal Notice was posted in the newspaper and online for the sale of the two county-owned properties on S. Pickaway Street, Circleville.

A Thrive On teleconference occurred last week regarding the new health incentive information that will be going out to county employees in the next few weeks.

Mr. Rogols participated in the Comp Management webinar last week to review the county's Worker's Comp claims

Mr. Rogols attended the Family and Children's First Council Meeting last Friday and requested to attend future meetings.

The Pickaway County Health and Safety Committee met last Thursday and voted to have a "Healthy Selfie" contest next month – employees can submit selfies showing their healthy habits. Winners will receive \$10 gift cards to either Circleville Nutrition or the Health Food Cupboard.

Chief Dog Warden, Sheri Rarey, submitted a proposal to increase adoption fees by \$10.00 to keep up with the increased costs of providing shelter, food, etc. The Commissioners will review the proposal.

**In the Matter of**  
**Planning and Development Report:**

Tim McGinnis, Director of Planning and Development, gave the following report:

Mr. McGinnis has been overseeing proposed lot splits for subdivisions. These items will be coming to the Planning Committee in the next few weeks.

**In the Matter of**  
**EMA/800 MHz Report:**

Darrin Flick, EMA/800 MHz Director, gave the following report;

Mr. Flick attended the new EMA director's conference all last week

Mr. Flick is attending the Active Shooter exercise being held today at Ohio Christian University

Mr. Flick and the Pickaway County Sheriff are developing a communications plan for the public to address the issue of the county radio tower lights. The required lighting per tower is based on tower type. Our towers are required to have white lights only and no red lights. Several calls have been made to the EMA and

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Sheriff's Offices regarding a lack of red lights on the tower. The communications plan will ensure that everyone has the same information regarding the tower lights.

**In the Matter of  
County Administrator Report:**

April Dengler, County Administrator, gave the following report:

WDC Group will be submitting the building plans for Judge Mike Hess' office remodel on Wednesday.

Ms. Dengler reached out to Arrow Lift, the company that installed the new wheelchair lift at the CRC building, to submit a quote for a replacement chair lift at Memorial Hall. The company sent a representative to Memorial Hall last Wednesday and they provided a quote of \$18,000 for a replacement curved chair lift. They also quoted the price for a LULA elevator at a cost of \$60,000 plus building the elevator shaft at an additional cost of \$60,000 for a total of \$120,000. The Commissioners requested two additional quotes for the project.

The Savings Bank submitted a letter to the Commissioners stating that they will be removing the ATM in the courthouse by June 1<sup>st</sup>, 2019. This decision was made because it has become financially challenging to keep the machine operational due to the cost of upgrading the ATM to a Windows 10 operating system.

Sheriff's Office sewer line update: Roto Rooter is still scoping the sewer lines to determine the level of deterioration and cost of repair. A quote should be coming soon.

Dr. Bolender, Pickaway County Health Commissioner, requested that February 28<sup>th</sup>, 2019 be named Elaine Miller Day. Elaine has worked for the county for the past 19 years. and he would like a proclamation in honor of her retirement.

**In the Matter of the  
Proposed Pickaway County  
Dog Shelter adoption fee increase:**

Sherri Rarey, Dog Warden, presented a proposal for an increase of \$10.00 per adoptable dog in 2019. The current adoption fee of \$40.00 has been in place since 2014 and the proposed increase would generate a 25% increase in adoption revenue for the shelter. The additional revenue would allow the shelter to keep up with the increasing costs for good and services not supported by Partners for Paws and the county. Pickaway County's adoption fee is substantially less than other counties in central Ohio.

Commissioner Henson motioned, seconded by Commissioner Stewart to approve raising the Pickaway County Dog Shelter adoption fees by \$10.00. The new rate of \$50.00 per adoption will take effect April 1, 2019.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

**In the Matter of the  
Proposed State of Ohio Replacement Easement,  
Ohio Department of Rehabilitation and Correction,  
11781 State Route 762, Orient, Ohio, 43146 – File #5972:**

Commissioner Henson motioned to sign the State of Ohio Easement renewal for DRC File #5972, seconded by Commissioner Stewart.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

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**In the Matter of the  
Board of Elections Voting Terminals:**

Commissioner Stewart motioned to approve the \$152,551.92 to purchase the Express Vote terminals through Election Systems and Software (ES&S), seconded by Commissioner Henson. The purchase is for 30 Express Vote Tabulators with Hub and Reports Printer and 106 Express Vote Tabulator without Hub or Reports Printer. The state funded implementation price plus years 2-5 state -funded software and firmware licensing and support fees is total \$754,316.00 with funds allocated to Pickaway County by the Secretary of State's Office of \$649,939.08. After state funding, Pickaway County is responsible for the state funded item balance of \$104,374.92 and non-state funded items \$48,176.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

**In the Matter of the  
Lease Oversight Committee  
Appointments to Berger Health System:**

Commissioner Stewart made the motion to approve John Edgar and Scott Blue as the Commissioners appointees to the Lease Oversight Committee of the Berger Health System lease agreement with Ohio Health, seconded by Commissioner Henson.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

With there being no further business brought before the Board, Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Stewart, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner

**BOARD OF COUNTY COMMISSIONERS  
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Attest: April Dengler, Acting Clerk